

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Occold Parish Council

County area (local councils and parish meetings only): Mid Suffolk

Financial year ending 31 March 2020

Prepared by (Name and Role): Joy Hart - Clerk and RFO

Date: 28/04/2020

	£	£
Balance per bank statements as at 31/3/19:		
Nationwide Building Society a/c no 73817314	<u>7862.12</u>	7862.12
Petty cash float (if applicable)	N/A	0.00
Less: any unpresented cheques as at 31/3/20		
Cheque 100641	-50.20	
100799	-90.00	
100803	<u>-90.00</u>	
		-230.20
Add: any un-banked cash as at 31/3/20	NIL	
		<u>0.00</u>
Net balances as at 31/3/20 (Box 8)		<u><u>7631.92</u></u>