

**ORAC COMMITTEE MEETING  
WEDNESDAY 12th OCTOBER 7.30pm  
OCCOLD VILLAGE HALL**

**WELCOME**

TH welcomed everyone to meeting

**PRESENT**

Russell Grange  
Ted Hampson           Vice Chair  
Stephen Hubner       Trustee  
Gill Chapman         Treasurer  
Dan Hull  
John Davis  
Gordon Erhorn  
Nigel Woodhouse  
Carol Peters           Secretary  
Colin Cripps          Parish Council  
Andrew Duggett      Parish Council  
Di Noller              Booking Secretary

**APOLOGIES**

Caroline Jones

**MINUTES OF LAST MEETING**

Agreed and signed

**MATTERS ARISING**

Quiz Night was successful and made £463.61 profit.

Gill will do bar stock take. Decided to keep to less variety of beer/ lager.

Badminton Court now ready. Need to source/ purchase nets and stands before we advertise.

SH has invoice for rates which are £194. SH explained how the rates for village hall and school room were assessed.

TH hand delivered the letter SH wrote to MH explaining the situation about the upstairs room he rents. MH agreed that due to the costs involved he would look for different premises. He will move out between 28th October and 11th November. Gill will send him an invoice for October for £210. After some discussion it was decided not to offer MH the room purely for storage.

CP left a message for gardener to say we longer required his services.

GE and DH will lead on maintenance. GE to produce a spreadsheet for dates/ jobs etc. Some emergency lights need attention.

**TREASURER REPORT**

Bookings are increasing over the next few months.

GC to look into possibility of a purchase card.

GC to look into licensing

Treasurer Report attached

**ELECTRICITY**

We now have 3 quotes for solar panels.

## **CONTRACTS**

CP will ask Tina Marro to sign her contract and give her a copy.

## **FUND RAISING**

Chocolate Bingo - Friday 2nd December 6-8pm. £5

CP to purchase bingo sheets. We will sell tea, coffee, wine and beer. Raffle

Need to purchase prizes for the bingo.

Christmas Dinner- waiting for menu and cost from Beaky.

Theatre Group - will perform Sense and Sensibility on August 11th 7pm for adults and Robin Hood for children on August 26th 4pm. We need stewards for car parking and to sell refreshments and drinks. The group will advertise and sell tickets. They will send us banners and leaflets to promote locally.

## **ADVERTISING**

We need a committee member to take on role of advertising the Village Hall for hire.

## **CORRESPONDENCE**

Forest School leaders sent a three year maintenance plan for the area at the bottom of the field and the allotment area. This involved removal of old shed and replacing with a new shed. There were no objections.

## **AOB**

A new letter box is needed as keys to old one are lost. TH will get new security keys for bar cupboard once he has letter of authority form SH.

Next edition of Oracle is due out in December.

Look into possibility of group email and drop box for documents.

## **DATE of NEXT MEETING**

Wednesday 9th November 7.30 Village Hall

## **ACTIONS**

Purchase Bingo Sheets - CP

Invoice MH - GC

Keys Cut - TH

Spreadsheet - GE

Badminton Nets - GE, DH, GC

Cleaner Contract - CP

Purchase Card - GC

Licensing - GC